

Newaygo County Mental Health
Minutes of the Regular Meeting
September 14, 2023
10:00 a.m.

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday, September 14, 2023 in the Board Conference Room.

Member Broome opened the meeting with prayer.

Roll Call

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Michelle Petz, Tonya Prewitt, Helen Taube and Sue Twing

Others Present: Carol Mills, CEO; Jeff Labun, COO; and Shannon Woodside, recording secretary, and Dr. Harpold

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Mast, supported by Member Twing, to amend the agenda to add 9.2.13 Medicaid Subcontract for Fiscal 2024 under 9.2 Finance and 9.3.1 Policy 3.HR.904 Agency Credit Card – Authorized Usage under 9.3 Policy. No discussion; motion carried unanimously.

Approval of Annual Public minutes and Regular Minutes

Motion by Member Mast, supported by Member Broome, to approve the minutes of the Annual Public meeting and Regular Board meeting of August 10, 2023 as presented. No discussion; motion carried unanimously.

Directors Update

Reviewed Director Mills written report with questions addressed. Also discussed:

- Walk a Mile in My Shoes took place on September 13th in Lansing. Member Koopmans attended. He indicated that attendance was down and that the clients would like to move this event back to the month of May. Many groups had t-shirts that had one of a kind quotes on them. We will look into that for next year.
- Laradel will be opening in January of 2024

Presentation

Dr. Theresa Harpold, NCMH's new psychologist met with board members and shared her background. She serves adult and children. Questions were addressed.

Executive Committee

Next meeting will be October 10, 2023 at 10 a.m.

Finance

Reviewed minutes from September 8, 2023.

Check Register, Cash Statement and Budget to Actual reports were reviewed with inquiries addressed by Jeff Labun, Chief Operating Officer.

FY 23 Amended Budget & FY 24 Initial Budget

Motion by Member Boluyt, supported by Member Kolk, to approve the Fiscal Year 2023 Amended Budget and Fiscal Year 2024 Initial Budget and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. Discussion took place; motion carried unanimously.

FY 23 Contract list

Motion by Member Kolk, supported by Member Mast, to approve the Fiscal Year 2023 Contract List. Discussion took place; motion carried unanimously.

Dell Laptops & Dell VLA Server Operating System

Motion by Member Kellerman, supported by Member Koopmans, to approve the purchase of 15 Dell Laptops in the amount of \$19,916.55 and a three-year contract for Dell VLA Server Operating System in the amount of \$52,292.45. Discussion took place; motion carried unanimously.

Health Insurance Law Waiver/Public Act 152

Motion by Member Boluyt, supported by Member Twing, to approve Health Insurance Law Waiver in accordance with Public Act 152 of 2011 section 8, I move that the Newaygo County Mental Health Board, as a public employer defined in section 2(f) of the Act, exempt itself from the requirements of PA 152 of 2011 for the fiscal year 2023-2024. No discussion; motion carried unanimously.

Credit Cards

Motion by Member Koopmans, supported by Member Boluyt, to approve four additional agency credit cards as presented. No discussion; motion carried unanimously.

FY 24 Medicaid Subcontract

Motion by Member Boluyt, supported by Member Kolk, to authorize the Executive Director to sign the Mid-State Health Network and Community Mental Health Program Managed Mental Health Supports and Services Contract for Fiscal Year 2024. No discussion; motion carried unanimously.

No meeting scheduled.

Policy Committee

Policy 3. HR.904 Agency Credit Card – Authorized Usage

Motion by Member Kolk, supported by Member Twing, to approve policy 3. HR.904 Agency Credit Card – Authorized Usage as presented. No discussion; motion carried unanimously.

Next meeting is October 26, 2023 at 10:30 a.m.

Recipient Rights

Reviewed minutes of August 14, 2023.

Next meeting is November 13, 2023 at 10:00 a.m.

Consumer Advisory Committee (CAC)

Picnic was great and well attended.

Next meeting is September 28, 2023 at 12:30 p.m. Lunch will be at 12:00 p.m.

Promotion & Education Committee

Next meeting is October 10, 2023 at 11 a.m.

Mid-State Health Network (MSHN)

Member Twing reported on the following:

- Budget
- Stabilization program will not be carried into 2024 due to cost
- MSHN staff are receiving a 4.1% pay increase
- 10 out of the 12 CMH's exceed their budget
- Support of Narcan vending machines

Community Mental Health Association (CMHA)

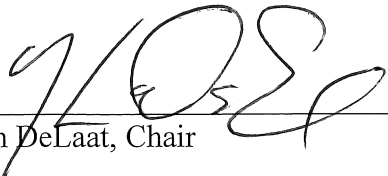
Member Kellerman referred to the handout on the Rural Caucus meeting.

Communications from the Public

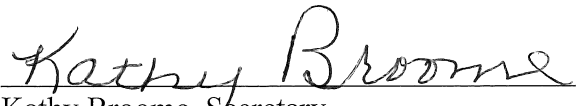
No communication from the public.

Adjournment

Motion by Member Kolk, supported by Member Boluyt, to adjourn the meeting at 12:04 p.m.
No discussion; motion carried unanimously.



Ken DeLaat, Chair



Kathy Broome, Secretary